

GENERAL BROWN CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION
17643 Cemetery Road - P.O. Box 500 - Dexter, New York 13634

REGULAR MEETING
June 17, 2019 at 5:15 p.m.
Cafeteria - Jr.-Sr. High School

MINUTES

REGULAR MEETING

The meeting was called to order at 5:15 p.m. by President Klindt, followed by the Pledge of Allegiance

MEMBERS PRESENT: Sandra Young Klindt, President; Natalie Hurley, Vice President; Daniel Dupee II; Jamie Lee; Albert Romano, Jr.; Kelly Milkowich

MEMBERS ABSENT: Brien Spooner

OTHERS PRESENT: Barbara J. Case, Superintendent; Lisa K. Smith, Assistant Superintendent; Gary Grimm, Operations Manager/Transportation Supervisor; Melissa Nabinger, Director of Student Services; Nicole Donaldson, Principal Jr.-Sr. High School; David Ramie, Principal Dexter Elementary; Joseph O'Donnell, Principal Brownville Glen Park Elementary; Michael Parobeck, Network Administrator; Alving Hasner, District Claims Auditor; Kelley Fahey and Family; Melissa Zehr and Family; Lisa VanBrocklin, President GBTA; Faculty; Students; Community Members

A. APPROVAL OF AGENDA

Motion for approval by Natalie Hurley, seconded by Albert Romano, with motion approved 6-0.

B. REQUEST FOR EXECUTIVE SESSION

A motion was requested to enter executive session for the discussion of collective negotiations pursuant to Article 14 of the Civil Service Law.

Motion for approval by Kelly Milkowich, seconded by Jamie Lee, with motion approved 6-0. Time entered: 5:16 p.m.

C. RETURN TO OPEN SESSION

A motion was requested to adjourn the executive session and reconvene the regular meeting.

Motion for approval by Albert Romano, seconded by Natalie Hurley, with motion approved 6-0. Time: 5:45 p.m.

D. ITEMS FOR BOARD ACTION PERSONNEL - TENURE

1. **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education of the General Brown Central School District hereby takes action to **grant tenure to Melissa Zehr** in the tenure area of **Health, effective September 1, 2019.**

Motion for approval by Natalie Hurley, seconded by Kelly Milkowich, with motion approved 6-0.

2. **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education of the General Brown Central School District hereby takes action to **grant tenure to Kelley Fahey** in the tenure area of **Special Education, effective September 1, 2019.**

Motion for approval by Jamie Lee, seconded by Albert Romano, with motion approved 6-0.

E. TENURE CELEBRATION

F. AUDIT COMMITTEE MEETING (See agenda) - Presentation of the Internal Claims Auditor Report - Mr. Alvin Hasner

Following adjournment of the Audit Committee Meeting:

1. Board Action - **BE IT RESOLVED**, that the General Brown Central School District Board of Education takes action to approve the **Internal Claims Auditor Report** as presented by Mr. Alvin Hasner.

Motion for approval by Natalie Hurley, seconded by Jamie Lee, with motion approved 6-0.

G. PUBLIC COMMENT REQUESTS

— No requests at this time.

H. CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Kelly Milkowich, and seconded by Jamie Lee - Motion approved 6-0.

1. Approval of Minutes as listed:
 - May 13, 2019 - Regular Meeting
 - May 13, 2019 - Annual Meeting / Budget Hearing
 - May 21, 2019 - Budget Vote / Election
2. Approval of Building and Grounds Requests as listed:
 - JSHS turf field - March 14 to April 29, 2019 as per game schedules - Jefferson Community College, Jeffrey Wiley Director of Athletics - men's and women's lacrosse games
 - JSHS turf field - May 19, 2019 from 11:00 a.m. to 12:00 p.m. - Underground Lacrosse, Mike Burdick, Director - practice
 - BGP restrooms by cafeteria - June 1, 2019 from 4:45 pm. to 7:15 p.m. - General Brown Weekend Committee - use of facilities during parade set-up
 - JSHS turf field - June 6, 2019 from 3:30 p.m. to 5:30 p.m. - Underground Lacrosse, Mike Burdick, Director - practice
 - JSHS baseball field - June 10, 2019 - July 29, 2019 from 4:30 p.m. to 9:00 p.m. as attached - Dexter 15U Babe Ruth Baseball as per revised schedule
 - DEX classroom 401 - July 1-August 30, 2019 from 8:00 a.m. to 3:30 p.m. - Jillian Goodrich - summer tutoring
3. Approval of Conferences and Workshops as listed:
 - Barbara J. Case - The NYSCOSS Council's Summer Retreat - Harbor Hotel, Clayton - June 30-July 1, 2019
 - Mary Paige - Code.org's CS Fundamentals Into Workshop - Watertown High School - August 23, 2019
 - Amy Moore - Code.org's CS Fundamentals Into Workshop - Watertown High School - August 23, 2019
 - Barbara J. Case - PBIS District Level Meetings 2019-2020 - Jefferson-Lewis BOCES - October 23, 2019; February 6, 2020 and May 20, 2020
 - Lisa K. Smith - PBIS District Level Meetings 2019-2020 - Jefferson-Lewis BOCES - October 23, 2019; February 6, 2020 and May 20, 2020
4. Approval of Conferences and Workshops as per *My Learning Plan* Report 6/13/2019
5. Approval of Financial Reports / Warrants

I. REGULAR AGENDA

Other Discussion and Action Items

Board Member Reports / Staff Member Reports and Presentations

1. Comments / Information from Board Members - JLSBA Annual Dinner with Regent Elizabeth Hakanson: Concerns were expressed regarding the continued teacher and substitute teacher shortages, and state aid allocations. Also, Natalie Hurley was named as Treasurer for the Jefferson-Lewis School Board's Association.
2. Staff Member Reports as provided
3. Staff Member Presentations - None at this time.

Items for Board Information / Discussion

4. Board Information / Discussion - 3rd Quarter Marking Period Data for review (Elementary) - No questions at this time.
5. Board Information / Discussion - As per the 2019-2020 Board of Education meeting schedule, the **Annual Organizational Meeting** will be held on Monday, July 1, 2019 in the General Brown Room of the Jr.-Sr. High School, followed immediately by the **Regular Monthly Meeting** of the Board of Education. Following discussion, the meeting time was set at 7:00 a.m.

Items for Board Discussion / Action

6. Board Discussion / Action - NYSSBA is requesting nominations for Area 5 Director. Nominations will be received by the Association until 5 p.m. July 31, 2019. There has been a request to nominate Mr. William Miller for a term commencing January 1, 2020 through December 31, 2021 as follows:

BE IT RESOLVED, that the General Brown Central School District Board of Education takes action to nominate Mr. William Miller as Area 5 Director of New York State School Boards Association.
Motion for approval by Kelly Milkowich, seconded by Natalie Hurley, with motion approved 6-0.

7. Board Action - Approval for renewal of membership to the **New York State School Boards Association** for the year beginning July 1, 2019 to June 30, 2020 in the amount of \$7,778. (2018-2019 - \$7,625)
Motion for approval by Albert Romano, seconded by Natalie Hurley, with motion approved 6-0.
8. Board Action - **BE IT RESOLVED**, that the General Brown Central School District Board of Education takes action to **authorize the transfer of funds into the following reserve accounts**, in amounts *not* to exceed the following:
 - \$135,000 TRS Retirement Fund
 - \$750,000 Capital Reserve FundMotion for approval by Albert Romano, seconded by Jamie Lee, with motion approved 6-0.
9. Board Action - **BE IT RESOLVED**, that the General Brown Central School District Board of Education takes action to **authorize an inter-fund transfer** of an amount *not* to exceed \$8,000 from the Debt Service Fund the General Fund.
Motion for approval by Natalie Hurley, seconded by Albert Romano, with motion approved 6-0.
10. Board Action - Approval of **Committee on Special Education Reports** (posted)
Motion for approval by Jamie Lee, seconded by Kelly Milkowich, with motion approved 6-0.

J. ITEMS FOR BOARD ACTION - PERSONNEL

11. Board Action - **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the General Brown Central School District Board of Education hereby approves the **Memorandum of Agreement with the General Brown Administrators' Association dated May 22, 2019, and signed May 29, 2019**, and, further, authorizes the Superintendent of Schools to sign the resulting final collective bargaining agreement consistent therewith.
Motion for approval by Albert Romano, seconded by Kelly Milkowich, with motion approved 6-0.
12. Board Action - **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the General Brown Central School District Board of Education hereby approves the **Memorandum of Agreement by and between the General Brown Central School District, Laurie Nohle, and the General Brown Administrators' Association**, and, further, authorizes the Superintendent of School to sign the resulting agreement.
Motion for approval by Albert Romano, seconded by Natalie Hurley, with motion approved 6-0.
13. Board Action - **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the General Brown Central School District Board of Education hereby approves and ratifies the **Memorandum of Agreement with the General Brown Teachers' Association dated May 28, 2019, for a new four (4) year collective bargaining agreement from July 1, 2019 to June 30, 2023**, and, further, authorizes the Superintendent of Schools to sign the resulting final collective bargaining agreement consistent therewith.
Motion for approval by Albert Romano, seconded by Natalie Hurley, with motion approved 5-0 with Mr. Dupee abstaining.
14. Board Action - **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, approval is requested for the **Management/Confidential salary increases for the 2019-2020 school year**, in an amount *not* to exceed \$24,000 to be distributed by the Superintendent of Schools to eligible employees.
Motion for approval by Albert Romano, seconded by Jamie Lee, with motion approved 6-0.
15. Board Action - **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools and pursuant to the requirements of Civil Service Law Section 73, the General Brown Central School District Board of Education takes action to **terminate the employment of Brenda Parrish, Bus Driver, effective June 18, 2019**.
Motion for approval by Albert Romano, seconded by Jamie Lee, with motion approved 6-0.
16. Board Action - **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the General Brown Central School District Board of Education takes action to approve the employment of **Raymond Peters** for up to 60 hours per month at \$30 per hour, effective August 11, 2019.
Motion for approval by Natalie Hurley, seconded by Albert Romano, with motion approved 6-0.

17. Board Action - **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the General Brown Central School District Board of Education takes action to **approve the appointment of Laurie M. Nohle as ASSISTANT PRINCIPAL, effective July 1, 2019, for a period of one (1) year to conclude on June 30, 2020.** The salary for this position shall be \$75, 000 for the 2019-2020 school year.
 Motion for approval by Albert Romano, seconded by Natalie Hurley, with motion approved 6-0.

18. Board Action Personnel changes as listed:
 A motion for approval of the following PERSONNEL CHANGES, with *effective dates* as listed is made by Jamie Lee, seconded by Kelly Milkowich, with motion approved 6-0.

(A) Retirements:

Name	Position	Effective Date
John P. Ratigliano	Cleaner	^Amend retirement date from August 2, 2019 to July 31, 2019
Raymond Peters	Custodian	^Amend retirement date from August 2, 2019 to August 10, 2019

(B) Resignations:

Name	Position	Effective Date
Cretora J. Miller	Teacher Aide	June 26, 2019
Jessica L. (Cupernall) Sheldon	Occupational Therapist	June 30, 2019
William Zehr	Cleaner	July 5, 2019
Lauren Labiendo	Physical Education Teacher	June 28, 2019
Casey L. Nicol	Counselor	August 31, 2019

(C) Appointments: None at this time.

K. ITEMS FOR BOARD ACTION - FINAL FINGERPRINT CLEARANCE

19. FINAL Fingerprint Clearance - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees’ fingerprints for employment have been submitted to NYSED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:
 Motion for approval by Albert Romano, seconded by Natalie Hurley, with motion approved 6-0.
 ▪ **Laurie M. Nohle** - School District Administrator

L. SUPERINTENDENTS’ REPORTS

20. Assistant Superintendent provided an update regarding the AT&T Cell Tower and an increase in substitute daily rates to be acted on at the July 1 meeting.

21. Superintendent Case shared information regarding the Transportation Study. It was a good review and she will be communicating with parents as soon as possible. There have been road closures on Pillar Point. Mr. Grimm is monitoring the situation and there has been little inconvenience to families in the affected area. Mrs. Case shared that she has been selected to represent NYSCOSS for the St. Lawrence and Jefferson-Lewis BOCES areas.

M. CORRESPONDENCE & UPCOMING EVENTS

22. Correspondence Log

N. ITEMS FOR NEXT MEETING

- **July 1, 2019 - Annual Organizational Meeting** will begin at 7:00 a.m. in the General Brown Room of the Jr.-Sr. High School
- **July 1, 2019 - Regular Meeting** will immediately follow the Organizational Meeting in the General Brown Room of the Jr.-Sr. High School

O. REQUEST FOR EXECUTIVE SESSION

A motion is requested to enter executive session for the discussion of the performance history of two specific individuals, and for the discussion of litigation strategy regarding two specific legal matters.
 Motion for approval by Natalie Hurley, seconded by Kelly Milkowich, with motion approved 6-0. Time entered: 6:20 p.m.

P. RETURN TO OPEN SESSION

A motion is requested to return to adjourn the executive session and reconvene the regular meeting.

Motion for approval by Albert Romano, seconded by Jamie Lee, with motion approved 6-0. Time: 8:19 p.m.

Q. MOTION FOR ADJOURNMENT

There being no further business or discussion, a motion is requested to adjourn the regular meeting.

Motion for approval by Natalie Hurley, seconded by Jamie Lee, with motion approved 6-0. Time adjourned: 8:19 p.m.

Respectfully submitted:

Debra L. Bennett, District Clerk

- Supporting documents may be found in supplemental file dated June 17, 2019